COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS
REGULAR COUNCIL MEETING
AGENDA

In Council Chambers @6:00 P.M. **Tuesday, January 20, 2026**

Anyone can observe the meeting live via cable Channel 5, (Community Access Yellow Springs) or on YouTube. ZOOM participation will be offered only for virtual meetings. Please contact the Council Clerk at 937-767-9126 or clerk@yellowsprings.gov for any questions regarding the Council meeting.

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

CONSENT AGENDA

1. Minutes of January 5, 2026 Regular Meeting
2. Credit Card Statement for December

REVIEW OF AGENDA

I. PETITIONS/COMMUNICATIONS

The Clerk will receive and file:

Mayor's Clerk re: Mayor's Quarterly Report
Mayor's Clerk re: Mayor's Monthly (2)
Mitzie Miller re: McKee Group Event Flier
Judith Hempfling re: Citizen Comment

II. PUBLIC HEARINGS/LEGISLATION (6:15)

Emergency Reading of Ordinance 2026-01 Authorizing the Annual Transfer of Funds and Declaring an Emergency
Emergency Reading of Ordinance 2026-02 Approving a First Quarter Supplemental Appropriation and Declaring an Emergency
Reading of Resolution 2026-03 Approving Dues for Miami Valley Regional Planning Commission for 2026

III. CITIZEN CONCERNS (6:25)

IV. SPECIAL REPORTS (6:35)

Village End of Year Report (Burns: 30 min.)

V. MANAGER'S REPORT (7:05)

VI. OLD BUSINESS

VII. NEW BUSINESS (7:20)

Discussion of Need to Schedule Meeting(s) with Other Taxing Entities (DeVore Leonard: 10 min.)
ODOT SRTS Grant Discussion (Burns: 10 min.)
EPA Sewer Capacity Study Update (Burns: 10 min.)

VIII. BOARDS AND COMMISSIONS (7:50)

Planning Commission	Leonard	Brown
Active Transportation Enhancement Committee (ATEC)		
Finance Committee	Leonard	
Yellow Spring Development Corporation (YSDC)	Brown	Semere
Public Arts & Culture Commission	Brown	
Library Commission (LC)		
Environmental Commission (EC) (TBD)	Brown	
Village Mediation Program (VMP)	Brown	
YS School Liaison		
YS Chamber Liaison	Leonard	
Miami Valley Regional Planning Commission (MVRPC)	Semere	Brown
Greene County Regional Planning Commission (GCRPC)	Brown	Semere
Municipal Broadband/Fiber Advisory Committee (MBAC)		

X. FUTURE AGENDA ITEMS* (7:55)

Feb. 2:
Resolution 2026-03 Authorizing the Village Manager to Apply for Grant Funding from Ohio Department of Transportation
Resolution 2026-04 Adopting 2025 Greene County Natural Hazard Mitigation Plan
Short Street Presentation
Quarterly Financials
End of Year Report: Finance
Treasurer End of Year Report
Board and Commission Seats
Draft Village Values/Village Goals
Retreat Follow-up
Draft Work Session Agenda

Feb. 17:
5pm Work Session (Village Values/Goals)
6pm Regular Meeting
Reading of Resolution 2026-XX Designating Judy Kintner as Village Council's Designee to Receive Public Records Training on Behalf of Each of the Elected Officials Pursuant to and in Accordance with Ohio Revised Code Section 109.43(B) and 149.43(E)(1)

March 2:
Prioritization of Projects/Requests
Special Reports Topic Discussion

March 16:
Solicitor Evaluation
Annual Calendar Update

*Future Agenda items are noted for planning purposes only and are subject to change.

EXECUTIVE SESSION

ADJOURNMENT

The next regular meeting of the Council for the Village of Yellow Springs will be held at 6:00 p.m. on **Monday, February 2, 2026**.

The Village of Yellow Springs is committed to providing reasonable accommodations for people with disabilities. Any person requiring a disability accommodation should contact the Village, Clerk of Council's Office at 767-9126 or via e-mail at clerk@yso.com for more information.

Council for the Village of Yellow Springs
Regular Session Minutes

In Council Chambers @ 6 P.M. **Monday, January 5, 2026**

CALL TO ORDER

Vice President of Council Gavin DeVore Leonard called the meeting to order at 6:00 pm.

ROLL CALL

Present were Council Vice President Gavin DeVore Leonard and Council members Carmen Brown, Angie Hsu, Senay Semere and Stephanie Pearce. Solicitor Amy Blankenship, AVM/Project Lead Elyse Giardullo, and Village Manager Johnnie Burns were also present.

EXECUTIVE SESSION INFORMATION

Blankenship presented information regarding Council's ability under Ohio Revised Code to enter an Executive Session for the purpose of discussing the President and Vice President roles and who might be interested, etc.

DeVore Leonard inquired of Council as to interest in this option and there was no indication of interest.

NOMINATION FOR COUNCIL PRESIDENT

Hsu NOMINATED DeVore Leonard as President. Pearce SECONDED. There being no further nominations, the Clerk CALLED THE ROLE, and the NOMINATION WAS APPROVED 5-0 ON A ROLL CALL VOTE.

NOMINATION FOR COUNCIL VICE PRESIDENT

Pearce NOMINATED Brown as Vice President. Brown SECONDED.

DeVore Leonard NOMINATED Hsu as Vice President. Semere SECONDED.

There being no further nominations, the Clerk CALLED THE ROLL ON THE NOMINATION OF Brown. The NOMINATION FAILED 2-3 ON A ROLL CALL VOTE, with Hsu, Semere and DeVore Leonard voting against.

The Clerk CALLED THE ROLL ON THE NOMINATION OF Hsu. The NOMINATION WAS APPROVED 3-2 ON A ROLL CALL VOTE, with Brown and Pearce voting against.

Following the vote process, Council members exchanged places at the dias based upon their elected positions.

ANNOUNCEMENTS

Burns announced dates for Village Christmas tree pickup.

Hsu announced an upcoming conference she will be attending on Progressive Governance and asked any other interested Council members to contact the Clerk.

CONSENT AGENDA

1. Minutes of December 15, 2025 Regular Meeting

Brown MOVED and Hsu SECONDED a MOTION TO ADOPT THE MINUTES of December 15, 2025 Regular Council Meeting. The MOTION PASSED 5-0 ON A VOICE VOTE.

REVIEW OF AGENDA

There were no changes made.

PETITIONS/COMMUNICATIONS

There were no communications.

PUBLIC HEARINGS/LEGISLATION

Reading of Resolution 2026-01 Authorizing the Sale During Calendar Year 2026 of Municipally Owned Personal Property Which is Not Needed for Public Use, or Which is Obsolete or Unfit for the Use for Which It was Acquired, by Internet Auction, Pursuant to Ohio Revised Code Section 721.15(D)**.** Brown MOVED and DeVore Leonard SECONDED a MOTION TO APPROVE.

Following a brief explanation from the Village Manager, DeVore Leonard CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2026-02 Approving Grant Funds to the 365 Project for MLK Day and Juneteenth Activities for Calendar Year 2026. Brown MOVED and Hsu SECONDED a MOTION TO APPROVE.

The Clerk explained that while Council has accounted for the grants in the annual budget, distribution of funds must be done by a request from the entity and a resolution of Council.

Hsu noted that the dollar amount was not filled in in the resolution.

The Clerk apologized for the omission and asked that Council approve a “not to exceed” amount.

Brown MOVED and Hsu SECONDED A MOTION TO AMEND SECTION ONE to REPLACE THE DOLLAR AMOUNT WITH “IN AN AMOUNT NOT TO EXCEED $1,500”. The MOTION PASSED 5-0 ON A VOICE VOTE.

Hsu further noted that the dollar amount listed in Section Two was less than had been requested.

DeVore Leonard MOVED and Semere SECONDED a MOTION TO AMEND THE DOLLAR AMOUNT LISTED WITH “$1,200”. The MOTION PASSED 5-0 ON A VOICE VOTE.

DeVore Leonard CALLED THE VOTE ON THE RESOLUTION AS AMENDED, and the MOTION PASSED 5-0 ON A VOICE VOTE.

CITIZEN CONCERNS

Mitzie Miller expressed hope that the new Council will be responsive and “transparent”.

Pan Reich asked that Short Street be immediately reopened, characterizing its continued closure as a burden to downtown businesses and a space underused in winter months. He requested that the Village’s hyper reach system be used to inform citizens if ICE is in the area.

SPECIAL REPORTS

There were no Special Reports.

MANAGER’S REPORT

Burns reported a successful Village Holiday gathering.

Burns made note of an upcoming Town Hall to discuss options for Tom’s Market.

Burns again made note of the multiple call-outs three weeks ago related to a power outage compounded by heavy snow and plowing needs. He asked that people not call the Village or 9-1-1 in such situations, since the switchboard was flooded with calls and people came to the lobby to express concerns, further complicating the matter.

Burns showed an updated photo of tire tracks covering the Gaunt Park playing fields which will need to be repaired.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Appointment of Council Representatives to YSDC. Burns explained that a meeting addressing the sale of the former hardware store takes place January 6th, and Council representatives have been urged to attend, necessitating the appointment of temporary representatives if necessary.

Brown expressed interest in serving in this role, citing her prior experience on YSDC as a positive. Semere expressed his interest, citing background in the field as a positive.

DeVore Leonard received confirmation from Brown and Semere that they were both interested in retaining the representative position long term.

DeVore Leonard MOVED to appoint Brown and Semere as Council representatives to YSDC. Brown SECONDED, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Appointment of Representatives to MVRPC and GCRPC. DeVore Leonard asked for indication of interest in serving on MVRPC. Brown and Semere both indicated strong interest. Both also indicated interest in serving on GCRPC. They agreed to alternate the lead role, with Semere taking lead on MVRPC and Brown taking lead on GCRPC.

DeVore Leonard MOVED and Hsu SECONDED a MOTION TO APPOINT Semere as Lead and Brown as Alternate to MVRPC. The MOTION PASSED 5-0 ON A VOICE VOTE.

Appointment of Representatives to GCRPC.

DeVore Leonard MOVED and Hsu SECONDED a MOTION TO APPOINT Brown as Lead and Semere as Alternate to MVRPC. The MOTION PASSED 5-0 ON A VOICE VOTE.

Draft Council Retreat Agenda. DeVore Leonard introduced the topic, requesting feedback as to timeframes and any topics that may need to be added.

Brown stressed the need to follow Roberts Rules of Order and asked that these be discussed at the Retreat.

Brown noted “Stop/Start/Continue”, identifying the need to be clear about who is in charge of what aspects of decisions, tasks and projects with regard to interaction between Council and staff.

Brown responded to a question from DeVore Leonard, stating that she wants clarity around how staff and Council roles inter-relate and when they do not inter-relate.

No further items were identified.

Scheduling of Regular Work Sessions: Purpose/Timing. DeVore Leonard received confirmation from Council that they are generally agreeable to holding regular Work Sessions. A discussion regarding frequency of the sessions and topics will follow.

BOARDS AND COMMISSIONS

There were no Board and Commission Reports.

FUTURE AGENDA ITEMS

Jan. 20: 5pm Work Sesson (Short Street)
6pm Regular Meeting
Ordinance 2026-01 Authorizing the Annual Transfer of Funds and Declaring an Emergency
Resolution Authorizing Grant Application for SRTS
Village End of Year Report/s
Discussion of Need to Schedule Meeting(s) with Other Taxing Entities
Council Rules
Jan. 23: Council Retreat (9-4pm)
Feb. 2: Short Street Presentation
Quarterly Financials
Treasurer Report
Stop/Start/Continue Discussion
Board and Commission Seats
Values/Strategic Approach
Village Goals
Review Annual Calendar
Retreat Follow-up
Draft Work Session Agenda
Feb. 17: 5pm Work Session (Council Goals)
6pm Regular Meeting
March 2:
March 16:

ADJOURNMENT

At 6:57pm DeVore Leonard MOVED and Brown SECONDED a MOTION TO ADJOURN. The MOTION PASSED 5-0 ON A VOICE VOTE.

Signed:__________________________

Gavin DeVore Leonard, Council President

Attest: ________________________________

Judy Kintner, Clerk of Council

Date	Transactior	Name	Memo	Amount	
12/4/2025	DEBIT	TOM'S MARKET YELLOW SPRING OH	244273353	-$68.68	SNACKS FOR COUNCIL ORIENTATION/COUNCIL
12/4/2025	DEBIT	TARGET 00011288 BEAVERCREEK OH	241640753	-$557.75	SCHOOL SUPPLIES/YOUTH CENTER
12/5/2025	DEBIT	PICKREL BROTHERS DAYTON OH	243230053	-$12.44	PLUMBING TO REPAIR CHLORINE PIPE AT WTP
12/8/2025	DEBIT	MENARDS 3369 FAIRBORN OH	241374653	-$68.96	SUPPLIES FOR TREE LIGHTING/ADMIN
12/8/2025	DEBIT	CVENT* THE OHIO STATE CVENT.COM VA	240113453	-$275.00	OCMA CONFERENCE/ELYSE G.
12/8/2025	DEBIT	MICHAELS STORES 9850 BEAVERCREEK OH	246921653	-$544.33	SUPPLIES FOR CRAFT PROJECTS/YOUTH CENTER
12/8/2025	DEBIT	MENARDS 3369 FAIRBORN OH	241374653	-$56.05	MAILBOX REPLACEMENT FOR RICE ROAD/STREET DEPT.
12/9/2025	DEBIT	CVENT* THE OHIO STATE CVENT.COM VA	240113453	-$275.00	OCMA CONFERENCE/JB
12/9/2025	DEBIT	WWW.OCMAOHIO.ORG WWW.OCMAOHIO. OH	244921653	-$90.00	OCMA MEMBERSHIP FOR ELYSE G.
12/10/2025	DEBIT	B&H PHOTO 800-606-6969 800-2215743 NY	249064153	-$138.68	EQUIPMENT FOR CHANNEL 5
12/11/2025	DEBIT	TOM'S MARKET YELLOW SPRING OH	244273353	-$24.98	SNACKS FOR COUNCIL ORIENTATION/COUNCIL
12/11/2025	DEBIT	TARGET 00011288 BEAVERCREEK OH	241640753	-$424.45	DAILY OPERATING SUPPLIES/YOUTH CENTER
12/11/2025	DEBIT	MENARDS 3369 FAIRBORN OH	241374653	-$50.95	TOLIET PAPER FOR SUTTON FARM
12/12/2025	DEBIT	ODP BUS SOL LLC # 1011 800-463-3768 OH	241374653	-$211.62	OFFICE SUPPLIES/POLICE DEPT.
12/15/2025	DEBIT	KROGER #832 SPRINGFIELD OH	244457153	-$16.97	SNACKS/POLICE DEPT.
12/15/2025	DEBIT	ODP BUS SOL LLC # 1011 800-463-3768 OH	241374653	-$38.97	OFFICE SUPPLIES FOR COUNCIL
12/15/2025	DEBIT	LITTLE ART THEATRE YELLOW SPRING OH	242697953	-$300.00	FREE MOVIE FOR COMMUNITY/YOUTH CENTER
12/16/2025	DEBIT	ICMA ONLINE 202-962-3542 DC	240276253	-$649.00	CLASS FOR BUDGETS/JB
12/17/2025	DEBIT	TARGET 00011288 BEAVERCREEK OH	241640753	-$364.75	SPORTS EQUIPMENT RE-STOCK/YOUTH CENTER
12/17/2025	DEBIT	SP OTHERWORLD STORE 161-48683631 OH	244921653	-$795.50	OTHERWORLD WINTER FIELD TRIP/YOUTH CENTER
12/18/2025	DEBIT	TOM'S MARKET YELLOW SPRING OH	244273353	-$70.57	SUPPLIES FOR HOLIDAY PARTY/ADMIN
12/18/2025	DEBIT	CITY BBQ - BEAVERCR O olo.com OH	240728053	-$707.95	FOOD FOR HOLIDAY PARTY
12/19/2025	DEBIT	ZOOM.COM 888-799-9666 ZOOM.US CA	240113453	-$149.90	ZOOM WORKPLACE ANNUAL FEES/ADMIN
12/19/2025	DEBIT	SAMSCLUB #6517 BEAVERCREEK OH	244550153	-$925.00	SPECIAL EVENT SUPPLIES/YOUTH CENTER
12/22/2025	DEBIT	TRACTOR-SUPPLY-CO #049 BEAVERCRK TWP OH	241374653	-$101.99	COATS AND SUPPLIES/POLICE DEPT.
12/22/2025	DEBIT	TST* ROOSTERS - BEAVER BEAVERCREEK OH	241374653	-$1,049.91	CATERING FOR YOUTH CENTER
12/22/2025	DEBIT	SP OTHERWORLD STORE 161-48683631 OH	244921653	-$12.95	ACCIDENTAL PERSONAL CHARGE/SAMANTHA PAID US BACK
12/23/2025	DEBIT	B&H PHOTO 800-606-6969 800-2215743 NY	249064153	-$85.32	EQUIPMENT FOR CHANNEL 5
12/26/2025	CREDIT	PAYMENT THANK YOU	WEB AUTOI	$3,293.81	PAYMENT
12/31/2025	DEBIT	VISTAPRINT 866-207-4955 MA	240362953	-$115.98	BUSINESS CARDS FOR NEW COUNCIL MEMBERS AND MAYOR/ADMIN

VILLAGE OF YELLOW SPRINGS, OHIO
ORDINANCE 2026-01

AUTHORIZING THE ANNUAL TRANSFER OF FUNDS
AND DECLARING AN EMERGENCY

WHEREAS, Ordinance 2025-25 was adopted to make appropriations for expenses of the Village of Yellow Springs, State of Ohio, during the fiscal year ending December 31, 2026; and

WHEREAS, the Village of Yellow Springs Charter, Section 40, requires that the transfer of funds be approved through an ordinance established by Council,

NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS, OHIO HEREBY ORDAINS THAT:

Section 1. In accordance with Ordinance 2025-25 and Charter Section 40 the following transfers of funds for fiscal year 2026 are authorized:

(101) **General Fund Transfers to:**

(202) Street Maintenance/Repair Fund	346,000
(204) Parks and Recreation Fund	634,095
(307) Facilities Capital Improvement Fund	180,820
(308) Capital Equipment	5,000
(902) Widows Fund	1,500
TOTAL GENERAL FUND TRANSFERS	**1,167,415**

(204) Parks & Recreation Fund Transfer to:

(306) Parks & Recreation Capital Improvement Fund	86,750
TOTAL PARKS & RECREATION FUND TRANSFERS	**86,750**

(610) Electric Fund Transfer to:

(305) Electric Capital Improvement Fund	500,000
TOTAL PARKS & RECREATION FUND TRANSFERS	**500,000**

(620) Sewer Fund Transfer to:

(304) Sewer Capital Improvement Fund	317,750
TOTAL SEWER FUND TRANSFERS	**317,750**

Section 2. The Finance Director is authorized to transfer the funds as they are certified and available.

Section 3. This ordinance is hereby declared to be an emergency measure necessary to preserve the public interest and provide for a special emergency in the operation of Village services, such emergency being the urgent necessity to provide for legitimate expenditures.

Signed: ___________________________________
Gavin DeVore Leonard, President of Council

Passed:

Attest: ____________________________
Judy Kintner, Clerk of Council

Roll Call: DeVore Leonard___ Brown__ Hsu___

Semere___ Pearce___

ORDINANCE NO. 2026-02

2026 FIRST QUARTER SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY
VILLAGE OF YELLOW SPRINGS, OHIO

WHEREAS, Ordinance 2025-25 was adopted to make appropriations for current expenses and other expenditures of the Village of Yellow Springs, State of Ohio, during the fiscal year ending December 31, 2026, and

WHEREAS, Village Council makes supplemental appropriations to reflect adjustments which occur throughout the fiscal year, and

WHEREAS, this ordinance is hereby declared to be an emergency measure necessary to preserve the public interest and provide for a special emergency in the operation of Village services, such emergency being the urgent necessity to provide for legitimate expenditures and amend the annual appropriation .

NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS, OHIO, HEREBY ORDAINS THAT:

Section 1. To provide for expenses and other expenditures of the said Village of Yellow Springs during the fiscal year ending December 31, 2026 the following sums are hereby set aside and appropriated as follows:

Section 2. That there be appropriated from the **GENERAL FUND**:

		CURRENT BUDGET	SUPPLEMENTAL 1/20/26	AMENDED BUDGET
	Council Total	**$336,483**		**$336,483**
	Personnel Services	*$180,283*		**$180,283**
	Mayor Total	**$39,887**		**$39,887**
	Personnel Services	*$25,387*		**$25,387**
	Administration Total	**$712,548**		**$712,548**
	Personnel Services	*$327,798*		**$327,798**
	Auditor	**$46,350**		**$46,350**
	Commercial Rental Property	**$142,650**		**$142,650**
	Library	**$5,000**		**$5,000**
	Cable	**$95,328**		**$95,328**
	Personal Services	*$77,380*		**$77,380**
	Council Commissions	**$64,360**		**$64,360**
	Public Safety Total	**$2,243,786**		**$2,243,786**
	Personnel Services	*$1,800,726*		**$1,800,726**
	Planning Total	**$404,601**		**$404,601**
	Personnel Services	*$2,296,711*		**$2,296,711**
	Mediation	**$14,420**		**$14,420**
	Transfers and Advances	**$1,306,500**		**$1,306,500**
TOTAL GENERAL FUND APPROPRIATIONS		**$5,411,913**	**$0**	**$5,411,913**

Section 3. That there be appropriated from the following **SPECIAL REVENUE FUNDS**:

202	**Street Maintenance & Repair Total**	**$781,583**		**$781,583**
	Personnel Services	*$287,983*		**$287,983**
203	**State Highway & Repair**	**$10,000**		**$10,000**
204	**Parks and Recreation Fund**	**$808,424**		**$808,424**
	Parks Total	**$271,803**		**$271,803**
	Personnel Services	*$91,763*		**$91,763**
	Pool Total	**$147,033**		**$147,033**
	Personnel Services	*$77,508*		**$77,508**
	Bryan Center Total	**$374,138**		**$374,138**
	Personnel Services	*$228,068*		**$228,068**
	Bryan Youth Center Total	**$15,450**		**$15,450**
205	**Economic Development Fund**	**$0**		**$0**
207	**Green Space**	**$0**		**$0**
208	**Motor Vehicle - Permissive Tax**	**$25,000**		**$25,000**
210	**Mayor's Court Computer Fund**	**$500**		**$500**
212	**Law Enforcement & Education**	**$1,000**		**$1,000**
213	**Coat & Supply Fund**	**$2,575**		**$2,575**
215	**Federal Forfeited Assets**	**$0**		**$0**
216	**State Law Enforcement Trust Fund**	**$2,747**		**$2,747**
218	**YS Clifton Connector Trail Project**	**$0**		**$0**
220	**Utility Round Up Fund**	**$10,000**		**$10,000**
224	**Affordable Housing**	**$311,247**		**$311,247**
902	**Widow's Fund**	**$1,500**		**$1,500**
903	**Police Pension Fund Total**	**$52,125**		**$52,125**
	Personnel Services	*$51,404*		**$51,404**
904	**Security Deposit Fund**	**$1,000**		**$1,000**
906	**Mayor's Court Fund**	**$8,000**		**$8,000**
TOTAL SPECIAL REVENUE FUND APPROPRIATIONS		**$2,015,701**	**$0**	**$2,015,701**

Section 4. That there be appropriated from the **CAPITAL PROJECT FUNDS**:

301	**Police Vehicle Replacement Fund**	**$0**		**$0**
303	**Water - Capital Fund**	**$79,860**		**$79,860**
304	**Sewer Capital Improvement Fund**	**$354,750**		**$354,750**
305	**Electric Capital Improvement Fund**	**$330,000**		**$330,000**
306	**Parks and Recreation Capital Improvement**	**$145,750**		**$145,750**
307	**Facilities Improvement Fund**	**$210,980**		**$210,980**
308	**Capital Equipment Fund**	**$4,620**	**$13,253**	**$17,873**
TOTAL CAPITAL PROJECT FUND APPROPRIATIONS		**$1,125,960**	**$13,253**	**$1,139,213**

Section 5. That there be appropriated from the **ENTERPRISE FUNDS**:

601	**Electric Fund Total**	**$5,964,665**	**$15,000**	**$5,979,665**
	Personnel Services	*$682,665*		**$682,665**
610	**Water Fund Total**	**$1,551,683**		**$1,551,683**
	Water Distribution Total	**$660,672**		**$660,672**
	Personnel Services	*$408,523*		**$408,523**
	Water Treatment Total	**$891,011**		**$891,011**
	Personnel Services	*$278,905*		**$278,905**
620	**Sewer Fund Total**	**$1,564,508**		**$1,564,508**
	Sewer Collection	**$529,298**		**$529,298**
	Personnel Services	*$369,648*		**$369,648**
	Sewer Treatment	**$685,210**		**$685,210**
	Personnel Services	*$265,554*		**$265,554**
	Sewer Transfer	*$350,000*		**$350,000**
630	**Solid Waste Fund**	**$435,606**		**$435,606**
	Personnel Services	*$15,006*		**$15,006**
640	**Utility Ovepayment fund**	**$5,000**		**$5,000**
650	**Storm Water Fund**	**$92,483**		**$92,483**
660	**Municipal Broadband Fund**	**$45,000**		**$45,000**
TOTAL ENTERPRISE FUND APPROPRIATIONS		**$9,658,945**	**$15,000**	**$9,673,945**

Section 6. That the appropriation from the Total Fund Budget is as follows:

GRAND TOTAL APPROPRIATIONS ALL FUNDS	**$18,212,519**	**$28,253**	***$18,240,772***

Section 7. The Finance Director and the Village Manager are hereby authorized to draw warrants on the Village Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with such ordinance.

Section 8. This ordinance is hereby declared to be an emergency measure immediately necessary to preserve the public interest and for the health, safety and welfare of the citizens of the Village, wherefore, this ordinance shall be in effect immediately upon its adoption by Council.

Gavin DeVore Leonard, President

Passed:

Attest:

Judy Kintner, Clerk of Council

ROLL CALL:

Gavin DeVore Leonard __________
Carmen Brown __________
Angie Hsu __________
Senay Semere __________
Stephanie Pearce __________

Supplemental Appropriation Worksheet

Account #	Description	Addition to Budget	Comments
308-1903-55103	Capital Equipment Fund-Public Works	13,253.00	New heater and A/C for 201 S. Walnut St
601-1302-54102	Electric Operating Fund-Operating Supplies	15,000.00	Reimbursement from Cresco for Aid to Construction

		28,253.00
308	Capital Equipment Fund	13,253.00
601	Electric Operating Fund	15,000.00
		-
		-
		$28,253.00

VILLAGE OF YELLOW SPRINGS, OHIO
RESOLUTION 2026-03

APPROVING DUES FOR MIAMI VALLEY REGIONAL PLANNING COMMISSION FOR 2026

WHEREAS, the Village benefits from the efforts of the Miami Valley Regional Planning Commission: and,

WHEREAS, it is the Village's intent to remain a member of this organization during 2025,

NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS OHIO HEREBY RESOLVES THAT:

Section 1. The Village Manager is hereby authorized and directed to pay the Village's 2026 membership dues in the amount of $1,959.41 to cover MVRPC membership assessment. The total amount of $1,959.41 shall be paid from Account No. 101-1001-3108.

____
Gavin DeVore Leonard, President of Council

Passed:

Attest: ____________________________________
Judy Kintner, Clerk of Council

Roll Call:

Gavin DeVore Leonard___ Carmen Brown____ Angie Hsu___

Senay Semere__ Stephanie Pearce___

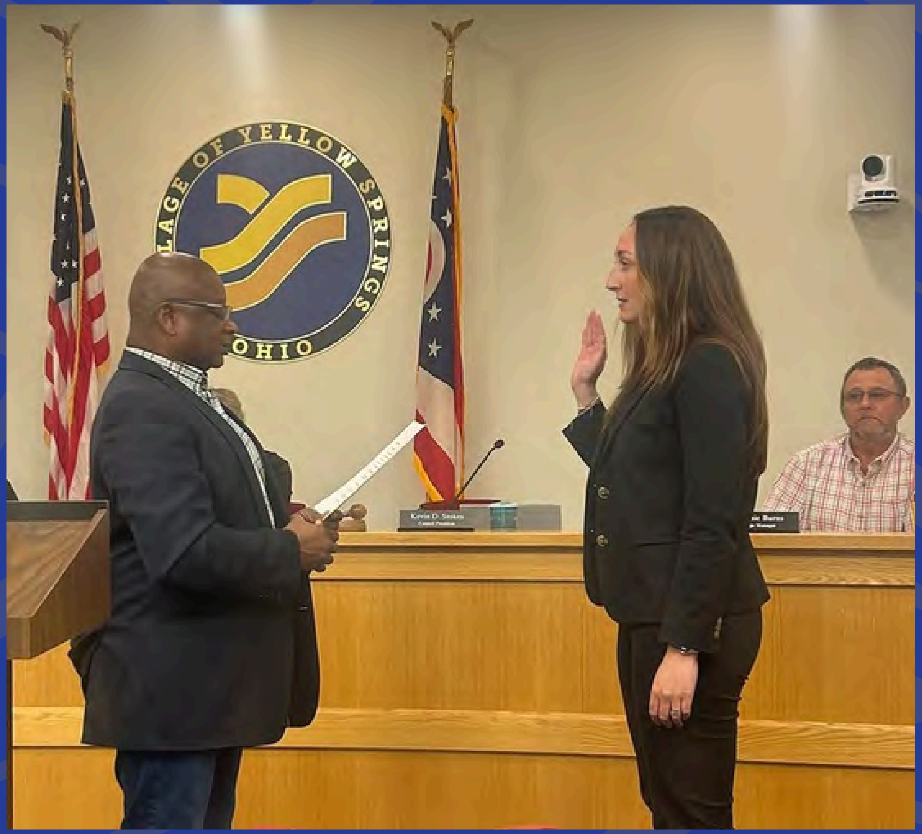
2025 End of Year Report

Johnnie Burns
Village Manager

ADMINISTRATION

SUCCESSES

- **Administration team collaborated with Council** during goal-setting work sessions, fostering alignment and focusing on key Village priorities.
- **Held a productive one-on-one meeting with Governor Mike DeWine,** advancing relationships and highlighting Village priorities at the state level.
- **Appointed Elyse Giardullo as Assistant Village Manager,** strengthening leadership capacity in the Village Manager's office.



ADMINISTRATION

HIGHLIGHTS

- **Hosted the first 2025 Greater Dayton Mayors and Managers Association meeting,** welcoming regional leaders and strengthening partnerships across the Miami Valley.
- **Hosted the Ohio EPA** and other state representatives in Yellow Springs, highlighting collaboration on the Village's lead service line replacement project and securing funding to modernize infrastructure at no cost to residents.
- **Launched the New Managers Group,** connecting new municipal managers and administrators across the region and growing participation from 4 to 12 members.

CHALLENGES

- **Periods of limited alignment among Council members** have created challenges in building consensus and making long-term decisions.
- **A high volume of work and competing requests**, combined with limited staff capacity, has constrained focus on long-term planning and initiatives.
- **Maintaining work-life balance** has been a challenge for staff given current workload and resource demands.

WATER & WASTEWATER TREATMENT PLANTS

SUCCESSES

- **Replaced all four chlorine dosing pumps** at the WTP with more reliable Watson-Marlow peristaltic pumps, reducing maintenance, time, and long-term costs.
- **Drilled a new monitoring well** in accordance with the Source Water Protection Plan, allowing upstream groundwater sampling to identify potential contaminants before they reach the well field.
- **Installed new ultrasonic level sensors** on sludge digesters that resist debris buildup, provide accurate readings, integrate with SCADA, and send high-level alarms to help prevent overflows.

WATER & WASTEWATER TREATMENT PLANTS

HIGHLIGHTS

- **Water Treatment Plant processes were improved** by upgrading pumps and reducing chlorine injector buildup, cutting maintenance time and the need for confined-space entries.
- **Staff training and certification** efforts advanced operator knowledge, resulting in two Class 1 certifications and ensuring ORC staffing compliance.
- **Treatment-plant–specific iWorQ tracking** was implemented to better document and manage maintenance at both facilities.

CHALLENGES

- **WTP challenges** included replacing failed pumps, repairing chemical lines, updating the SCADA alarm system, and meeting all lab testing and regulatory requirements.
- **WRF challenges** included grit tank and pump issues, blower noise, leaking filtrate pumps, and mixer and gate failures.
- **Aging equipment** (38-year-old blowers, 16-year-old systems) made maintenance and regulatory compliance difficult within budget constraints.

ELECTRIC DISTRIBUTION

SUCCESSES

- **Center Circuit construction** is approximately 25% complete, with 5 new poles set and the fence extended; the next step is underground work.
- **Seven new reclosers,** purchased in 2024 and installed by November 2025, replaced 40-year-old units and are SCADA-capable, providing more accurate outage data.
- **Residential and demand meters** were upgraded to smart meters by December 2025, allowing real-time outage detection, voltage monitoring, and faster response to potential issues.




ELECTRIC DISTRIBUTION

HIGHLIGHTS

- **Collaboration with the metering department** to accomplish the electric meter change out.
- **Two of our apprentices** making it into their last year of school.
- **Ben Sparks** graduating from lineman college.
- **Being able to travel to the Navajo Nation** to help the Navajo people in getting electric for the first time.

CHALLENGES

- **Village growth** in 2025 led to over 100 service releases, far exceeding the historical average of 15 per year.
- **Revenue opportunities** were pursued by installing service wire for new homes in developing plats and ensuring all aid-to-construction charges were properly assessed.
- **Limited staffing** has made it increasingly necessary to contract out work, as in-house resources cannot keep pace with current demand.

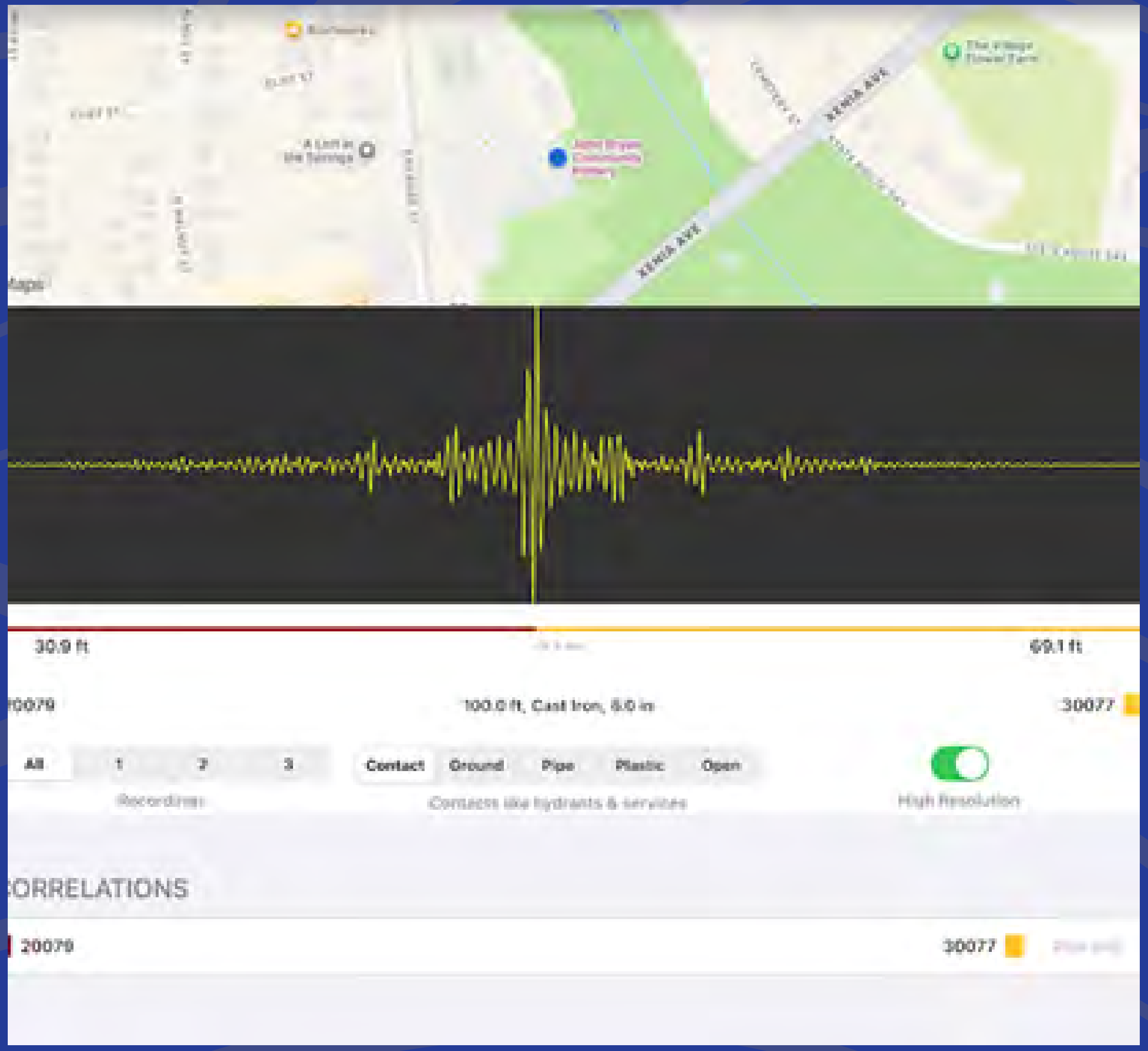
WATER DISTRIBUTION

SUCCESSES

- **New residential water meters** were installed through collaboration between the Water Distribution and Metering departments; approximately 300 meters were completed in-house, saving money and already delivering benefits.

- **Old fire hydrants are being restored** by stripping to bare metal, priming, painting, and installing new gaskets and hardware, with some custom artistic work added.

- **Water loss was reduced by** deploying the ALFX system to monitor hydrants nightly for leaks and replacing a 2” galvanized line with a new 6” line.



WATER DISTRIBUTION

HIGHLIGHTS

- **Collaboration with the metering department** with installation of the residential meters.
- **Learning a new way to make old hydrants new** while saving thousands of dollars.
- **Learning new technology** to help us find ongoing water loss.

CHALLENGES

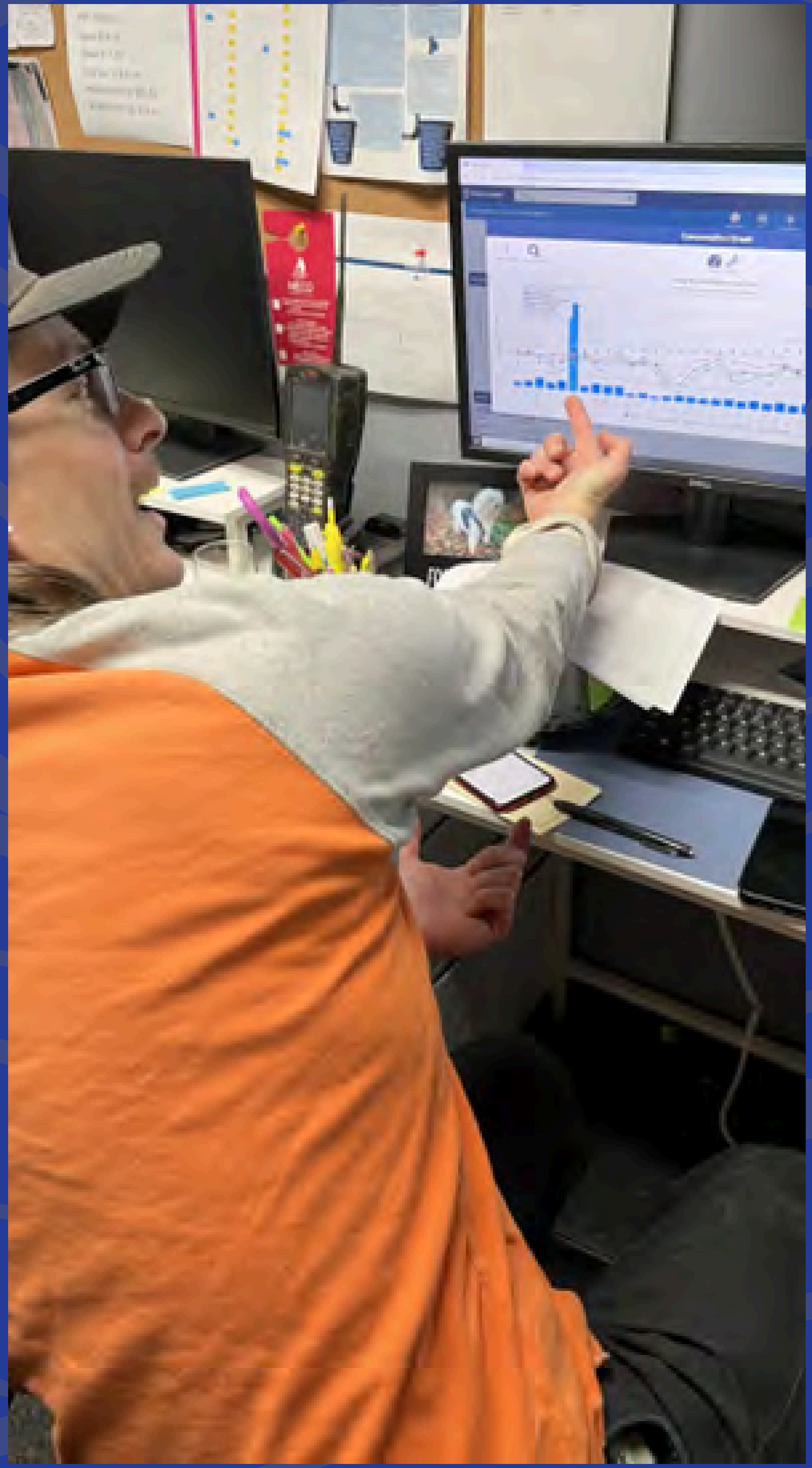
- **Valve exercising** is a critical part of the system that allows for shutting down lines during water main breaks; the program began in 2022 but has been limited due to costs and increased breakage of brittle valves in older parts of town.
- **Approximately 5,500 feet of 2” galvanized line,** installed in the 1940s, remain in service; these cannot be monitored with current leak detection tools, and replacing them would further reduce water loss.

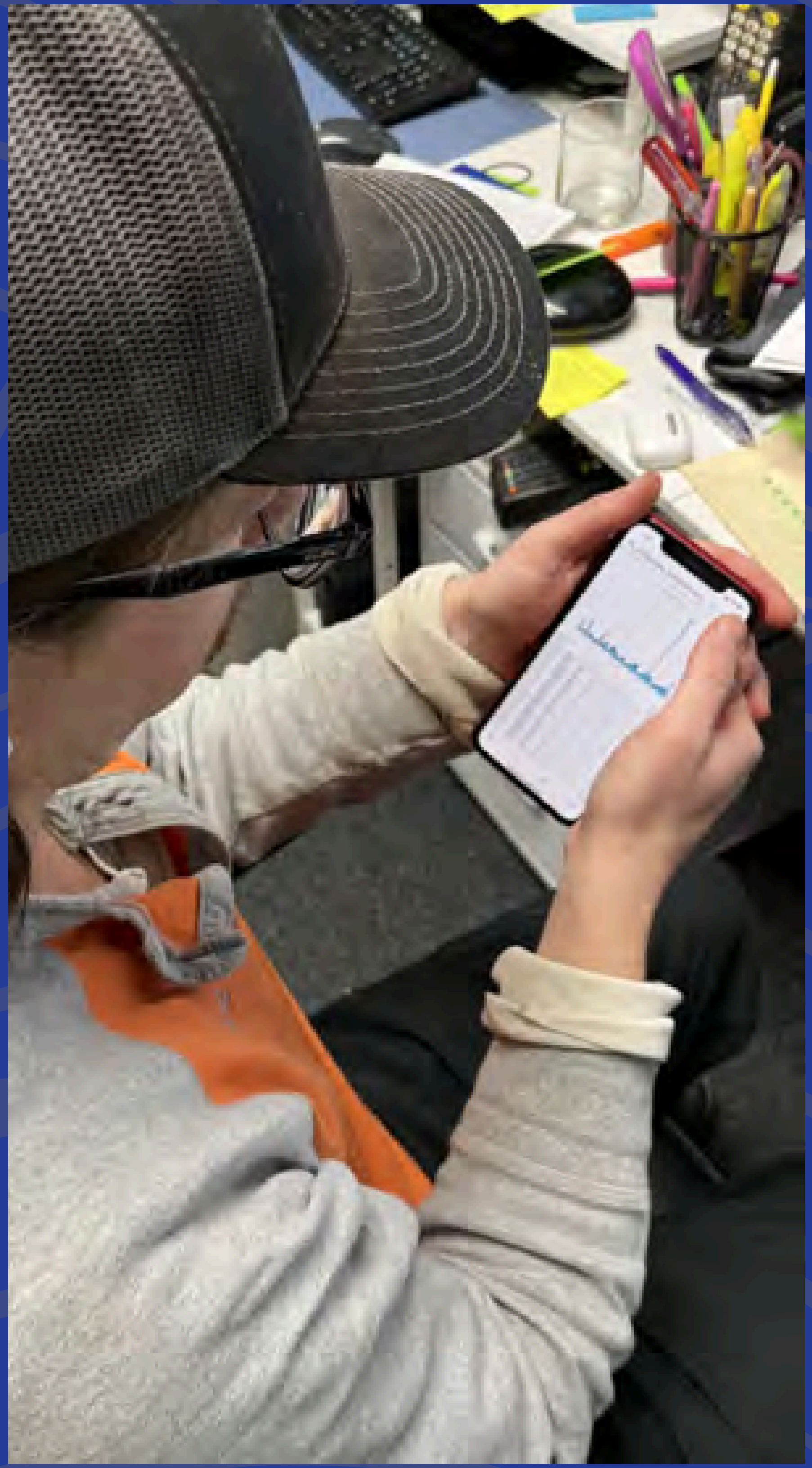
METERING

SUCCESSES

- **The EPA-mandated lead service line inventory** was successfully led by the Metering Department, increasing system knowledge and ensuring the Village provides water of the highest quality.

- **Customer leak detection** is now enabled by new smart meters, allowing the team to identify leaks from as small as one gallon per hour up to 200 gallons per hour, saving millions of gallons of water for both customers and the Village





METERING

HIGHLIGHTS

- **Collaboration with the Water and Electric departments** with installation of the residential meters.
- **Learning the new technologies** that are helping our customers on water leaks.
- **The ability to learn other tasks** and take on challenges that have never been investigated in the past.

CHALLENGES

- **Adapting** to new water and electric meter technology, gaining daily experience and improving system knowledge.
- **Meter reader roles are evolving,** with defined responsibilities for each team member in 2026, ensuring continued adaptability and enhanced departmental performance.

STREETS, PARKS, & SEWER

SUCCESSES

- **Safe Routes to School improvements** included new curbing at intersections on W. Limestone, Phillips, Stafford, and South High Streets.

- **Park and community upgrades** included Limestone Wall restoration, picnic shelter and table replacements, outdoor drinking fountain installation, dumpster pad at Gaunt Park, signage restorations, tree island renovation, softball dugout installation, and decorative stop sign at Dayton & Corry Streets.

- **ADA and accessibility improvements** included six ramps on Edgefield Drive.

- **Pool and facility maintenance** included concrete replacement at Gaunt Park Pool and pool pump repairs.

- **Other infrastructure and vehicle enhancements** included hardscape work at John Bryan Community Pottery, deer fencing at Bill Duncan Community Gardens, lighting upgrades on all trucks, and a vehicle undercoating program.

- **Community projects** included installation of 365 project plaques along the Bike Path and at the Community Space at Short Street.

STREETS, PARKS, & SEWER

HIGHLIGHTS

- **The addition of new crew members** has been a very smooth transition (Michael Werling & Darius Brown).
- **The emphasis on Safety** has truly been a team effort.
- **The planning & installation of Community Gardens** for sustainable future.

CHALLENGES

- **The Cured-in-Place Pipe (CIP) program** addressed aging wastewater collection infrastructure but could not continue in 2025 due to funding limitations.
- **New federal CDL regulations** have made acquiring qualified drivers more difficult.

POLICE

SUCCESSES

- **Community support services were expanded** with a second Outreach Specialist and the addition of formal Victim Advocacy programs.
- **Interagency collaboration led to successful outcomes,** including the investigation and resolution of a homicide, strengthened relationships with BCI and Greene County agencies, and recognition in Crisis Intervention Training: Dispatcher Daysi Cusick as CIT Telecommunicator of the Year and Officer Alex Croasmun nominated for CIT Officer of the Year.
- **Dispatch modernization and protocol formalization** centralized previously informal procedures.
- **Grant funding and equipment acquisitions** included $95,484.83 in FY26 funding for advanced training (CPT and ALICE) and critical safety equipment.
- **LEADS audit compliance was fully achieved,** meeting FBI standards for sensitive law enforcement data.





POLICE

HIGHLIGHTS

- **Department outreach and engagement** included launching the official Facebook page, reintroducing officer-led business safety assessments, and strengthening partnerships with organizations such as the Yellow Springs Community Foundation.
- **Community programs and training** included the “Pack the Cruiser” food drive, ALICE active-threat training at Antioch College and Greene County Educational Service Center, and participation in events like Safety Village, Street Fair, and Trunk or Treat.
- **Staff recognition and collaboration** saw seven members formally commended, with strong teamwork among dispatchers, officers, and COS staff supporting daily operations, complex incidents, and large-scale community events.
- **Partnered with 4Paws for Ability** to host and train service dog Porter, engaging Village staff, Council, and the community in a year-long initiative that successfully placed Porter with his permanent companion.

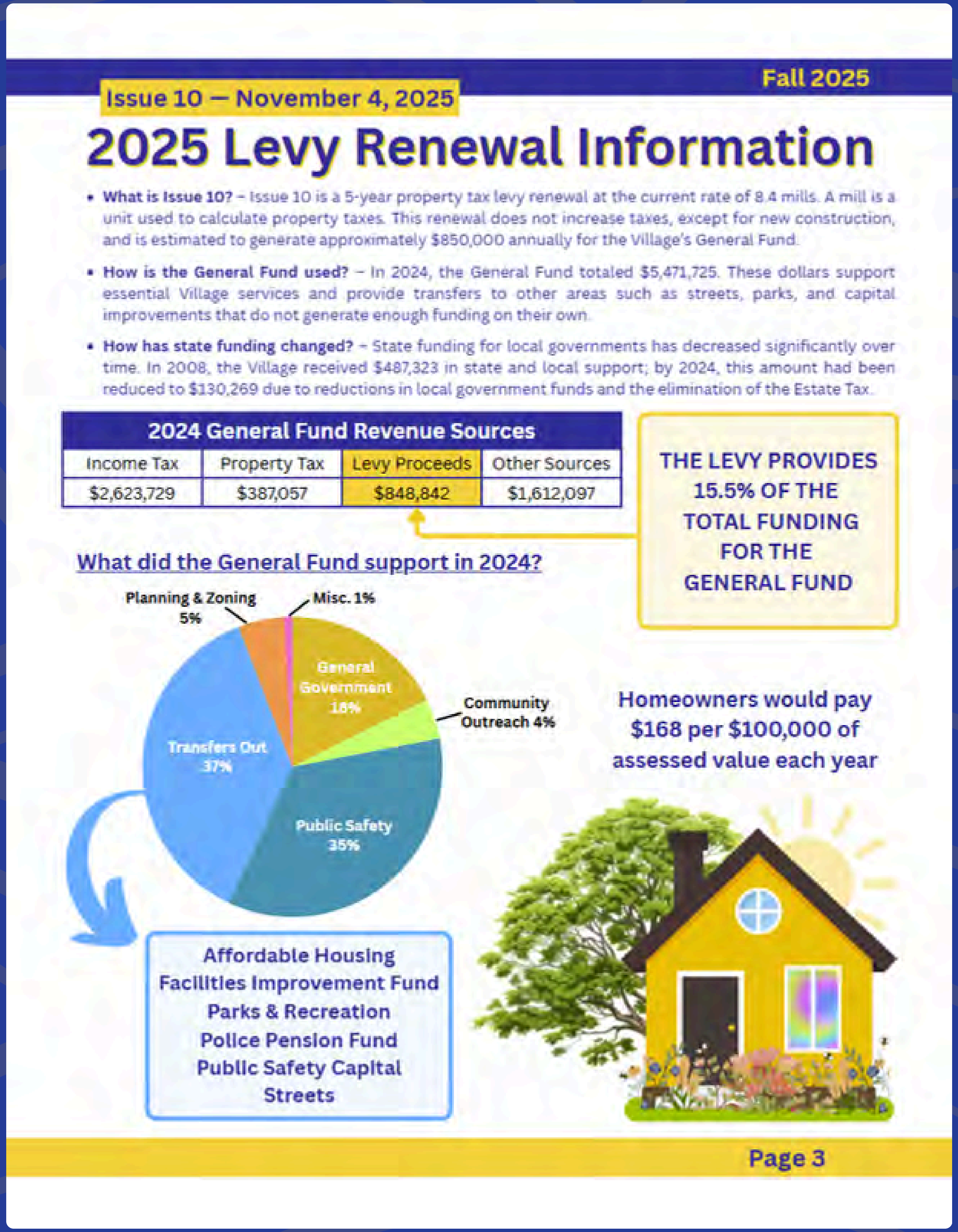
CHALLENGES

- **Retention and staffing challenges** caused recurring vacancies and ongoing recruitment, while onboarding and training new hires strained supervisors and existing personnel.
- **Increased demand during the government shutdown** saw COS service contacts spike 177% in the fourth quarter, from 89.6 to 248.5 per month.
- **Operational adjustments** were required due to unexpected changes in municipal court prosecution and victim advocacy, while shifts in partner agency funding reduced access to critical services.

FINANCE

SUCCESSES

- **Budget development and oversight** included creating and managing operating and capital budgets for the General Fund and other funds, collaborating with the Village Manager, staff, and Finance Committee to address deficits and prioritize essential services and infrastructure.
- **Policy and system improvements** involved reviewing and updating financial and utility-related policies and procedures to enhance efficiency, internal controls, and departmental consistency.



Issue 10 — November 4, 2025

Fall 2025

2025 Levy Renewal Information

- **What is Issue 10?** – Issue 10 is a 5-year property tax levy renewal at the current rate of 8.4 mills. A mill is a unit used to calculate property taxes. This renewal does not increase taxes, except for new construction, and is estimated to generate approximately $850,000 annually for the Village's General Fund.
- **How is the General Fund used?** – In 2024, the General Fund totaled $5,471,725. These dollars support essential Village services and provide transfers to other areas such as streets, parks, and capital improvements that do not generate enough funding on their own.
- **How has state funding changed?** – State funding for local governments has decreased significantly over time. In 2008, the Village received $487,323 in state and local support; by 2024, this amount had been reduced to $130,269 due to reductions in local government funds and the elimination of the Estate Tax.

2024 General Fund Revenue Sources

Income Tax	Property Tax	Levy Proceeds	Other Sources
$2,623,729	$387,057	$848,842	$1,612,097

THE LEVY PROVIDES 15.5% OF THE TOTAL FUNDING FOR THE GENERAL FUND

What did the General Fund support in 2024?

Affordable Housing
Facilities Improvement Fund
Parks & Recreation
Police Pension Fund
Public Safety Capital
Streets

Homeowners would pay $168 per $100,000 of assessed value each year

Page 3

FINANCE

HIGHLIGHTS

- **Utility billing and revenue collection** ensured accurate, timely billing, payment processing, and account management while maintaining responsive customer service.
- **Payroll, accounts payable, and utility transactions** were processed accurately and on schedule with proper authorization and documentation.
- **Customer service and interdepartmental support** provided prompt resolution of issues and clear guidance to departments, employees, vendors, and utility customers.

CHALLENGES

- **The new timekeeping system** required workflow adjustments, with staff actively addressing initial issues to ensure accurate payroll and reporting.
- **Rising operating and capital costs** amid limited revenue growth continue to challenge financial planning and budget management.
- **Staffing constraints and competing priorities** have increased workloads, requiring careful balance between daily operations and long-term initiatives

PLANNING & ECONOMIC DEVELOPMENT

SUCCESSES

- **Successfully established a Community Reinvestment Area (CRA) district and advanced a Tax Increment Financing (TIF) project** to encourage reinvestment and support priority development areas.
- **Major development and capital projects** progressed, including Spring Meadows, Yellow Springs Schools, and the Cresco addition.
- **Permit and payment processing was efficient,** with timely approvals and reliable credit card software contributing to a 9.5% increase in total permits issued.
- **Strong interdepartmental communication and active boards** ensured smooth daily operations, project coordination, and consistent review of zoning, land use, and variance requests.

186 building permits were issued in 2025, with a project value of $18.3 million.

Year	Total Permits	Project Value
2025	186	$18.3 Million
2024	169	$28.2 Million
2023	131	$6.9 Million
2022	114	$9.4 Million

PLANNING & ECONOMIC DEVELOPMENT

HIGHLIGHTS

- **Development and planning activity** included approval of 3 conditional uses, 2 preliminary PUDs, 4 zoning text amendments, and review of 2 right-of-way vacations.
- **Zoning code modernization** improved bicycle parking requirements, clarified definitions (including ADUs), and expanded site plan review exemptions for minor residential projects.
- **Permitting and construction** trends included 186 building permits totaling $18.3 million, with increased permit volume despite lower overall project value.
- **Boards and commissions** held 6 BZA meetings, approving variances for setbacks, fence height, density/parking, and transient guest lodging.
- **Spring Meadows development** progressed with 90 single-family homes planned, 39 sold, 25 closed, and 3.3 acres preserved as open space with trails and a park.
- **Commercial and business** growth included WYSO construction, Windsor PUD approvals, Lark Overland expansion, and 5 new businesses opening in 2025.

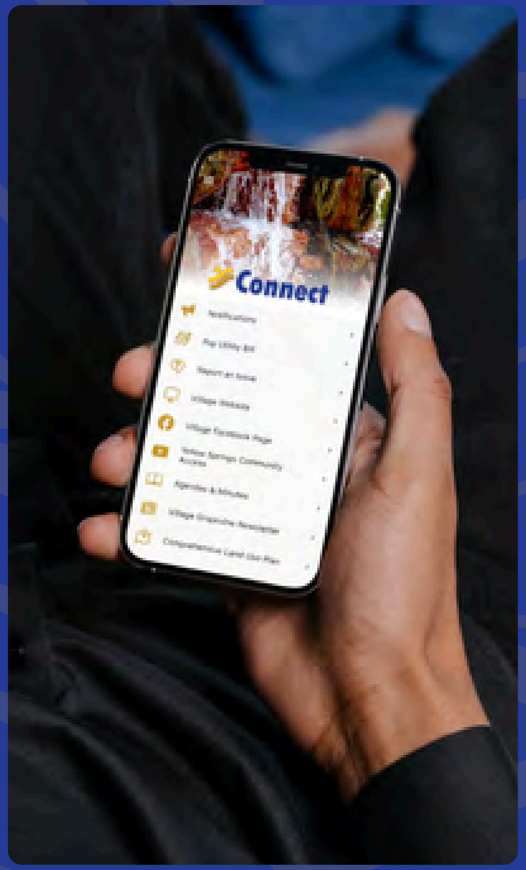
CHALLENGES

- **The absence of a Planning & Economic Development Director** has constrained capacity for planning and economic development initiatives.
- **Permit distribution and payment issues** caused delays in approvals and required extra coordination to complete transactions.
- **High permit volume** necessitated careful attention to workflow efficiency and accuracy to maintain service quality.

DIGITAL MEDIA

SUCCESSES

- **Launched the YSConnect app** with improved functionality, exceeding the goal of doubling CivicPlus users with 1,700+ downloads and 50+ text subscribers, receiving overwhelmingly positive community feedback.
- **Initiated a new Village website** rebuild to meet ADA requirements, selecting Revize as the vendor and completing design and sitemap work, with a launch anticipated by Q1 2026.
- **Upgraded department equipment and digital capabilities,** including major video equipment improvements, enhanced livestreams, obtaining an FAA drone pilot license, and modernizing the Village Digital Media department.



YSConnect App

2025 Editions of the Grapevine

DIGITAL MEDIA

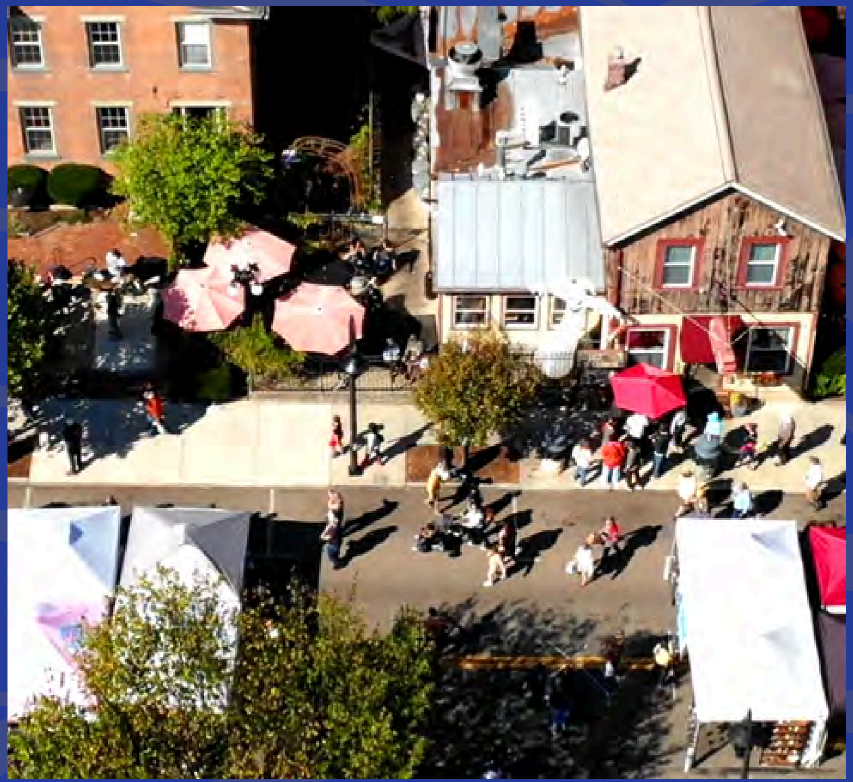
HIGHLIGHTS

- **The Village Communications Team—**Elyse Giardullo, Cameron Fortin, and Ben Guenther– worked cohesively on the Village Grapevine, YSConnect launch, and new Village website, combining complementary skill sets for high productivity.

- **Grapevine production** has become streamlined, with Aaron Arellano's addition to the team providing significant support.

CHALLENGES

- **Finding a vendor for the new website** was initially challenging, as contract concerns with a prospective vendor caused a nearly three-month delay.




JBC YOUTH CENTER & POOL

SUCCESSES

- **The Youth Center** continued to provide safe, welcoming spaces for ages 10–18, offering meals, school supplies, games, computers, art, and supportive staff engagement.
- **Fundraising and community support** supplemented the budget, enabling low- or no-cost field trips, special events, and replenishment of supplies.
- **Youth volunteer engagement** remained high, with participants earning community service hours during events and programs.
- **Pool operations** benefited from experienced staff and training, ensuring smooth daily operations and swimmer safety.
- **Lifeguard training and certification programs,** including community-funded courses, reduced barriers for youth entering the workforce.
- **Free swimming lessons and programming** served residents of all ages and hosted the local swim team, the Seadogs.










JBC YOUTH CENTER & POOL

HIGHLIGHTS

- **Youth Center field trips and experiences** included Kings Island, the Cincinnati Zoo, Otherworld Columbus, and local school, park, and pool outings, with meals, transportation, and special attractions provided.

- **Community events fostered engagement,** including Trunk or Treat and Free Movie Day, with youth involved in planning, setup, and cleanup.

- **Pool highlights** included the Midnight Swim, which returned after a prior-year cancellation with 224 attendees.

- **Mechanical issues were addressed quickly,** with a major pump repaired in 10 days, allowing the season to start early and providing flexible work for new staff at the pool and Youth Center.

CHALLENGES

- **Youth Center transportation and volunteer challenges** included limited charter bus availability and high costs for field trips, as well as difficulty securing volunteers for large events like Street Fair parking, partially offset by Streets Crew support.

- **Pool infrastructure and staffing challenges** included aging equipment with limited backups, ongoing maintenance needs, and difficulties recruiting and retaining lifeguards due to certification costs and competition from higher-paying facilities.

QUESTIONS & DISCUSSION

The Village of
YELLOW SPRINGS

MEMORANDUM

TO: Village Council

FROM: Johnnie Burns, Village Manager

DATE: January 16, 2026

RE: Manager's Report

Village Council,

This memo is intended to serve as the Manager's Report and to provide updates on several administrative and operational items.

- **Manager's Report Schedule Update:** Going forward, Manager's Reports will be provided once per month at the second Council meeting of each month. This change will allow staff to present a full month of activity rather than two-week reporting periods. As part of this transition, there will be no Manager's Report at the January 20 meeting. The next Manager's Report will be presented at the February 16, 2026 Council meeting, with reports continuing at the second Council meeting in March, April, and subsequent months.
- **Personnel Policy Manual Review:** Staff are in the final stages of reviewing and editing the Personnel Policy Manual. Council can expect the updated policies to be brought forward for consideration in March.
- **Annual Staff Performance Reviews:** I am currently in the process of completing annual performance reviews for all of my direct reports. This work is ongoing.
- **201 S. Walnut – Furnace Replacement:** The Village-owned building at 201 S. Walnut Street, currently leased to the Yellow Springs Community Foundation, experienced a furnace failure on January 4. The unit, originally installed in 1992, required replacement at an unforeseen cost of approximately $13,253. This expense is included in the supplemental appropriation being considered at this Council meeting.
- **YSDC Downtown Property Acquisition:** The Yellow Springs Development Corporation (YSDC) closed on the purchase of the buildings at 252 and 254 Xenia Avenue on January 9, 2026. The properties include ground-floor commercial space and residential units. YSDC has reported that it will continue completing due diligence and managing the properties following the closing.
- **Medication Disposal Box Installed:** Thanks to the generosity of the Yellow Springs Odd Fellows and a local resident, a new medication disposal box has been installed to allow residents to safely and responsibly dispose of unused or expired

medications. The box is located on the first floor of the John Bryan Community Center, to the left of the Yellow Springs Police Department Dispatch window.

Please let me know if you have any questions or would like additional information on any of these items.

To: Village Council
From: Gavin DeVore Leonard
Re: Meeting with Local Taxing Entities
Date: 01/1626

A couple of years ago at Council, we discussed the idea of meeting on some regular basis with our colleagues at Yellow Springs Schools and Miami Township, the other taxing entities that overlap with the Village of Yellow Springs. We held one meeting, I believe in 2024, but did not meet in 2025. I am hoping we'll find a time to meet in 2026 and work to make it an annual practice.

Ultimately, all of our elected bodies are accountable to the residents of the area. I think that spending some time together can increase the likelihood of accountability to one another as well. Particularly as it relates to matters of taxation, we are all drawing from an overlapping set of people. When decisions — especially decisions about tax levies — are made in isolation, it increases the chances that we are not effectively considering the total impact of each individual choice. Hopefully, more communication will improve the chances that the timing of levies will also be thoughtfully considered. Talking to one another will also create the possibility of sharing services or collaboration in a way that is less likely if we simply do not communicate.

If we agree to reach out to our colleagues about scheduling a joint meeting later this year, we can work together on an agenda so it feels like a good use of time. In addition to check-ins about tax levies on the horizon, I think it would also be worthwhile to give one another updates on key opportunities and challenges for our respective entities. For example, conversations about housing development, Community Reinvestment Areas (CRAs), and population growth (or decline) regularly reference all of us, but to my knowledge we have rarely if ever talked to one another about our perspectives and interests. Additionally, communication about other major financial needs for each entity can help us figure out how to prioritize individually and collectively — we are all drawing from the same well. Our residents are counting on us to look at the big picture and make tough choices with sustainability and total financial impact taken into account.

All of our entities have had significant challenges in recent years, and all of us have had major changes to our group of elected leaders, so I think this is a good time to meet, reset, communicate, and discuss and acknowledge our shared interests for the future. If it is agreeable to the Council, we can work to find a date that works for everyone later this year, probably in summer or early fall before we begin our budgeting process at the Village.

The Village of
YELLOW SPRINGS
MEMORANDUM

TO: Village Council

FROM: Johnnie Burns, Village Manager

DATE: January 15, 2026

RE: Safe Routes to School (SRTS) Grant Application Overview

Village Council,

I am writing to provide an overview of the Safe Routes to School (SRTS) grant application currently being prepared on behalf of the Village of Yellow Springs. The Village is working with Choice One Engineering to complete and submit this application.

The proposed application includes four projects that were identified by the Village in coordination with the Yellow Springs School Board. These projects are intended to improve pedestrian and bicycle safety for students traveling to and from school and include the following:

1. **E. Enon Road Multi-Use Path**
   Construction of an 11-foot-wide multi-use path on the west side of E. Enon Road, extending from Dayton Street to the Mary's Way Trail.
   Estimated Cost: $854,038

2. **Phillips Street Sidewalk**
   Installation of a 5-foot-wide sidewalk on the east side of Phillips Street, connecting W. Limestone Street and Elm Street.
   Estimated Cost: $208,989

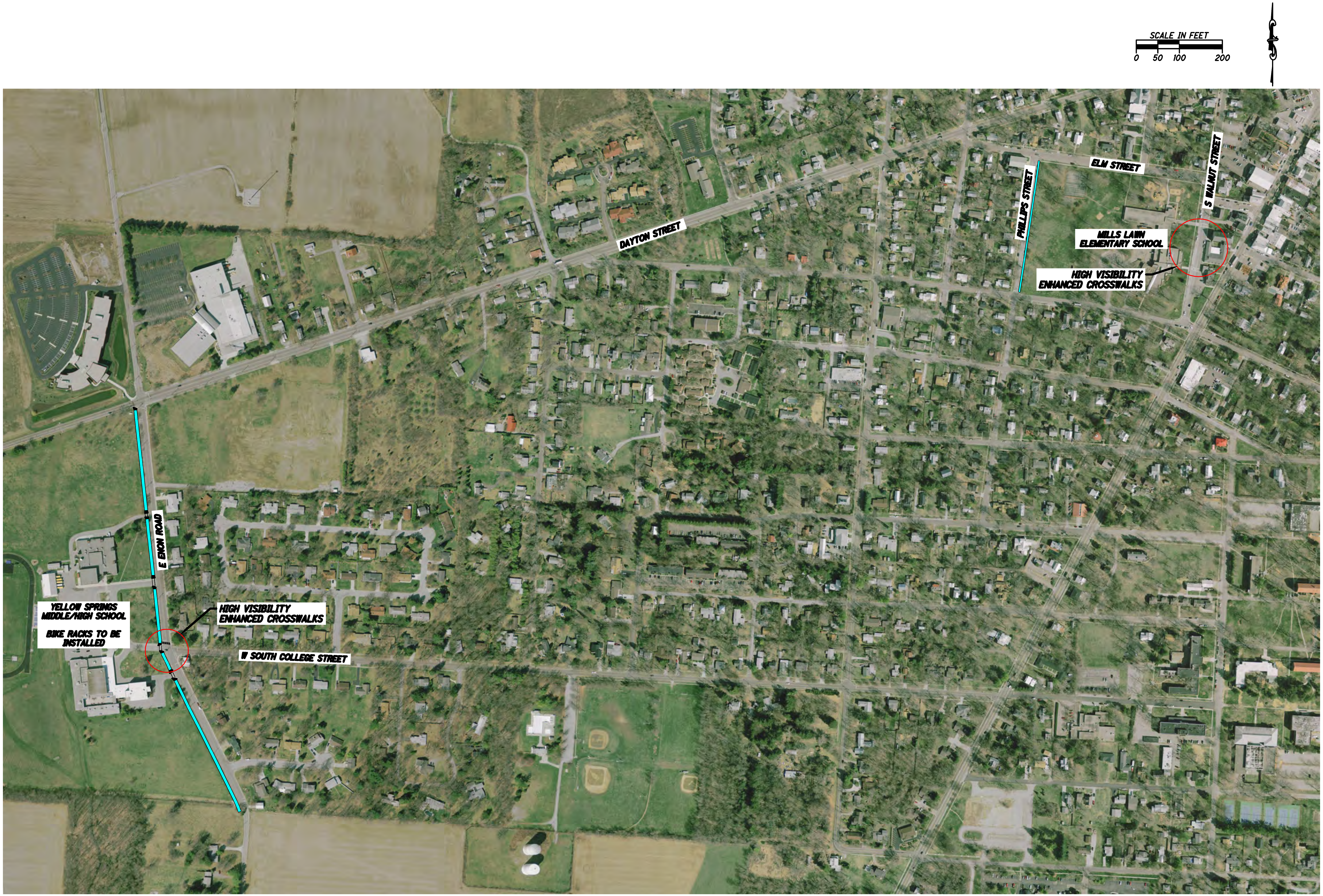
3. **Crosswalk Enhancements**
   Safety improvements near the Elementary, Middle, and High Schools, including curb bump-outs, curb ramps, pavement striping, signage, and intersection upgrades.
   Estimated Cost: $46,640

4. **Bike Racks**
   Installation of approximately 50 bike racks at the Middle and High Schools.
   Estimated Cost: $10,000
   (Bike rack shelters are recommended to be funded locally to allow for greater design flexibility.)

The total estimated cost for all four projects is $1,119,667. As this amount exceeds the maximum SRTS grant request of $1,000,000, the Village would be responsible for a local match of $119,667, representing the amount above the grant cap.

Staff will continue working with Choice One Engineering to finalize the application and will keep Council informed as the process advances. Staff is seeking Council thoughts on bringing forward a resolution on February 2, 2026, to authorize the Village Manager to submit the SRTS grant application by the March 2026 submission deadline.

Please let me know if you have any questions or would like additional information.



VILLAGE OF YELLOW SPRINGS
SAFE ROUTES TO SCHOOL MAP

ChoiceOne Engineering

SIDNEY, OHIO 937.497.0200
LOVELAND, OHIO 513.239.8554
www.CHOICEONEENGINEERING.com

REVISIONS:

FILE NAME	GP001
DRAWN BY	NSS
CHECKED BY	BAW
PROJECT No.	GRE-YSP-2504
DATE	01-12-2026
SHEET NUMBER	1 OF 1

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The Village of

YELLOW SPRINGS

MEMORANDUM

TO: Village Council

FROM: Johnnie Burns, Village Manager

DATE: January 16, 2026

RE: Planning Loan Cap – EPA Sewer Capacity Study

Village Council,

The Village is proposing to evaluate the Bryan Lift Station, its associated force main, and the Wastewater Treatment Plant in order to prepare a Preliminary Engineering Report (PER), also referred to as a General Plan. This work will be completed in accordance with Ohio EPA guidance for the Water Pollution Control Loan Fund (WPCLF) and will document existing conditions, identify potential system improvements, and assess planning needs for future upgrades.

As Wessler Engineering and I continue to advance the WPCLF planning loan application, staff is seeking Council's input regarding a potential adjustment to the previously authorized planning loan amount.

Council previously approved a resolution authorizing a planning loan in the amount of **$59,000**. Based on current information, that amount remains sufficient and appropriate. However, the WPCLF planning stage application was submitted with a maximum loan amount of **$100,000** to provide flexibility should additional testing, analysis, or unforeseen conditions arise during the evaluation. While staff does not expect the full amount to be used, the Ohio EPA application process can be difficult to amend once work is underway.

Increasing the authorized loan cap to $100,000 would represent a maximum authorization only and would not obligate the Village to draw or expend the full amount. The Village is only responsible for eligible project costs actually incurred and submitted for reimbursement, and any unused funds would not be drawn. At this stage, evaluation of the force main presents the greatest potential for unknown conditions that could affect the scope or cost of the planning effort.

Once the planning evaluation is completed, the WPCLF program allows the planning loan to transition directly into design-phase funding. Both planning and design loans carry a 0% interest rate and require semiannual payments equal to 1/40th of the eligible project costs for up to five years. At the conclusion of that period, the project must either transition into a design or construction loan, or any remaining balance becomes due as a balloon payment. Ultimately, planning and design costs are consolidated into the final construction loan, at which point long-term repayment terms are established. This structure provides the Village with financial flexibility while supporting a phased and deliberate approach to infrastructure investment.

This memo is intended solely to determine whether Council has interest in considering a revised resolution at the February 2, 2026 Council meeting to adjust the authorized loan cap. If Council prefers to maintain the existing $59,000 authorization, staff will proceed accordingly.

Please advise on Council's preference so staff can plan next steps appropriately. I am happy to answer any questions you may have.

Village of Yellow Springs

2025 Mayor's Court Report to Council

	January	February	March	April	May	June	July	August	September	October	November	December	**TOTALS**
Total Charges from PD	8	11	14	16	18	18	15	9	18	32	13	18	**190**
Charges sent to MC	6	10	13	10	9	17	7	5	10	27	9	14	**137**
Percentage of charges sent to MC	75%	91%	93%	63%	50%	94%	47%	56%	56%	84%	69%	78%	**71%**
Total Incidents	8	11	14	13	15	17	12	9	15	31	10	15	**170**
Total Incidents to MC	6	10	13	10	9	16	6	5	9	27	9	14	**134**
Percentage of Incidents to MC	75%	91%	93%	77%	60%	94%	50%	56%	60%	87%	90%	93%	**79%**
Total Charges in MC	6	10	13	10	9	17	7	5	10	27	9	14	**137**
Traffic	5	7	11	7	7	5	6	4	9	3	7	2	**73**
Criminal	0	0	0	0	0	0	0	1	1	0	0	0	**2**
Parking	1	3	2	3	2	12	1	0	0	24	2	12	**62**
Payments													
Traffic/Criminal	$ 1,077.00	$ 1,088.00	$ 815.00	$ 925.00	$ 725.00	$ 910.00	$ 610.00	$ 775.00	$ 915.00	$ 1,097.50	$ 430.00	$ 105.00	**$ 9,472.50**
Parking Tickets	$ 120.00	$ 40.00	$ 80.00	$ -	$ -	$ 200.00	$ 220.00	$ 40.00	$ 130.00	$ 700.00	$ 340.00	$ 650.00	**$ 2,520.00**
Weddings	$ 100.00	$ 250.00	$ 250.00	$ 200.00	$ 150.00	$ 150.00	$ 150.00	$ 100.00	$ -	$ 200.00	$ 100.00	$ 100.00	**$ 1,750.00**
TOTAL	$ 1,297.00	$ 1,378.00	$ 1,145.00	$ 1,125.00	$ 875.00	$ 1,260.00	$ 980.00	$ 915.00	$ 1,045.00	$ 1,997.50	$ 870.00	$ 855.00	**$ 13,742.50**
Expenses pd to State/Co													
Victims of Crime	$ (90.00)	$ (81.00)	$ (63.00)	$ (63.00)	$ (45.00)	$ (63.00)	$ (45.00)	$ (54.00)	$ (68.00)	$ (85.00)	$ (45.00)	$ -	**$ (702.00)**
Indigent Defense Support Fund	$ (250.00)	$ (225.00)	$ (185.00)	$ (175.00)	$ (125.00)	$ (175.00)	$ (125.00)	$ (150.00)	$ (190.00)	$ (225.00)	$ (120.00)	$ (10.00)	**$ (1,955.00)**
Drug Law Enforcement	$ (35.00)	$ (31.50)	$ (24.50)	$ (24.50)	$ (17.50)	$ (24.50)	$ (17.50)	$ (21.00)	$ (21.00)	$ (31.50)	$ (14.00)	$ -	**$ (262.50)**
Child Safety Restraint	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Sealing Records - State	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Seat Belt Fines	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Indigent Drivers Alcohol Treatment - County	$ (15.00)	$ (13.50)	$ (10.50)	$ (10.50)	$ (7.50)	$ (10.50)	$ (7.50)	$ (9.00)	$ (9.00)	$ (13.50)	$ (6.00)	$ -	**$ (112.50)**
TOTAL	$ (390.00)	$ (351.00)	$ (283.00)	$ (273.00)	$ (195.00)	$ (273.00)	$ (195.00)	$ (234.00)	$ (288.00)	$ (355.00)	$ (185.00)	$ (10.00)	**$ (3,032.00)**
MC Check to Village	$ 907.00	$ 1,002.00	$ 862.00	$ 852.00	$ 680.00	$ 987.00	$ 785.00	$ 681.00	$ 757.00	$ 1,642.50	$ 685.00	$ 845.00	**$ 10,685.50**
General Fund	$ 817.00	$ 908.00	$ 782.00	$ 782.00	$ 630.00	$ 917.00	$ 735.00	$ 621.00	$ 697.00	$ 1,546.50	$ 631.00	$ 835.00	**$ 9,901.50**
MC Computer Fund	$ 90.00	$ 94.00	$ 80.00	$ 70.00	$ 50.00	$ 70.00	$ 50.00	$ 60.00	$ 60.00	$ 96.00	$ 54.00	$ 10.00	**$ 784.00**
TOTAL REVENUE	$ 907.00	$ 1,002.00	$ 862.00	$ 852.00	$ 680.00	$ 987.00	$ 785.00	$ 681.00	$ 757.00	$ 1,642.50	$ 685.00	$ 845.00	**$ 10,685.50**

Mayor's Court Report on 2025 YSPD Charges

Incidents Eligible for Mayor's Court

	YSPD's Total Incidents	Incidents sent to MC	Incidents Eligible but not Sent to MC	Percentage of Eligible Incidents not sent to MC	Reasons Not Sent to Mayor's Court
Jan.	8	6	0	0%	N/A
Feb.	11	10	0	0%	N/A
Mar.	14	13	0	0%	N/A
Apr.	13	10	0	0%	N/A
May	15	9	1	6.667%	Missing ORD in Schedule
Jun.	17	16	0	0.0%	N/A
Jul.	12	6	0	0%	N/A
Aug.	9	5	0	0%	N/A
Sept.	15	9	0	0%	N/A
Oct.	31	27	0	0%	N/A
Nov.	10	9	0	0%	N/A
Dec.	**15**	**14**	**0**	**0%**	**N/A**
Total	170	134	1	0.588%	

Incidents Ineligible for Mayor's Court and Reasons Why Ineligible

	YSPD's Total Incidents	Incidents Ineligible to be heard in MC	Lives out of area or occurred out of YS Jurisdiction	OVI	Jailed/ violent /felony	Juvenile	Child support	ORC requirement/ enhancement	Sex offense
Jan.	8	2	0	0	2	0	0	0	0
Feb.	11	1	0	0	1	0	0	0	0
Mar.	14	1	0	0	1	0	0	0	0
Apr.	13	3	0	0	1	0	0	2	0
May	15	5	0	0	2	0	0	3	0
Jun.	17	1	0	0	1	0	0	0	0
Jul.	12	6	1	0	1	0	0	4	0
Aug.	9	4	0	0	2	0	0	2	0
Sept.	15	6	0	0	1	0	0	5	0
Oct.	31	4	0	1	2	0	0	1	0
Nov.	10	1	0	1	0	0	0	0	0
Dec.	**15**	**1**	**0**	**1**	**0**	**0**	**0**	**0**	**0**
Total	170	35	1	3	14	0	0	17	0

Mayor's 4th Quarter Report to Council, October-December 2025

This is it—the final quarterly Mayor's report submitted to Council during my 8-year tenure. At 4 reports a year, that's a total of 32 quarterly reports compiled for both the current and historical records. There will be a longer reflection sent to the YS News in January for my twice-a-year submission to the community on the goings-on in the Office of the Mayor.

Here are the usual items monitored during the quarter:

- 146 office hours held Mom-Wed-Fri afternoons
- 7 Mayor's Court weddings
- 7 Proclamations
- 3 Ribbon cuttings

Six possible Mayor's Court sessions were scheduled during this time. Five courts were actually held, hosting a total of 5 defendants—one defendant present for each of those sessions. Four were traffic related and the 5th was a leash law violation.

Here's a sample of the events I attended as Mayor during this quarter: Greene County Commissioners reception for those of us inducted into the Greene County Women's Hall of Fame in September, a Rod Serling proclamation given before his marker dedication on the Antioch campus, a Glen Helen networking event with Tracy Tackett, attended numerous events for the YS Film Festival, a meeting with Terri Holden to discuss the McKinney School name change, the annual candlelight vigil at the Greene for survivors of domestic abuse, 3 Greater Dayton Area Mayors and Managers Association dinners, working the fall street fair information booth, attending both McKee Association candidates' nights (and being time keeper for one), an evening at the Emerge Signature Event, a weekend of Storychain events at the YS library, a YS Hometown Habitat Earth Day planning meeting, Glen Helen Morgan Society event, Polly Murray concert and proclamation with the World House Choir, Little Miami River Walk with Hope Taft, MLS Ruby Bridges Day with Mayor-elect McQueen, 3 beloved Community Luncheons, YS Library Tea talk by John Barlow Hudson, volunteer host at the Community Thanksgiving dinner again with Mayor-elect McQueen, Senior Citizens Day at YSHS, Winterfest afternoon at Mills Lawn School, guest on Dayton Public Access DATV Bizarroworld anniversary event, Little Miami River Council meeting in Warren County, several sessional concerts and…That's All Folks!

It's been a most rewarding and fulfilling experience to be the Mayor of Yellow Springs and I will treasure the experience always. To the 3 successive clerks over the years who are critical to the performance of the office—Ann Poortinga, Elise Burns and MacKenzie Baird—I give very special thanks.

As always, respectfully submitted, Mayor Pam

1/15/2026

To our new Village Council,

I attended a couple of village council meetings towards the end of last year, and found that there were several items on the agenda in which citizen input was not allowed. This is out of character for a council which in the last many years prided itself in encouraging citizen participation. (I appreciate that Gavin has often expressed an interest in hearing more from citizens). I also understand that citizens are, unlike in the past, not permitted to ask questions or make comments during work sessions which are in preparation for making decisions. How can proper preparation take place if you haven't heard from the people you represent? The limiting of citizen participation is often seen in local government and it is an approach that denies the elected representatives helpful input from the citizens they represent. A few years ago, our council even considered adopting the idea of "participatory budgeting", a radical idea which came from Brazil to encourage even more citizen participation.

Citizen questions and comments during work sessions are useful, whether the discussion is around technical issues or around community issues like Short Street. Otherwise the only input you're getting in work sessions is from the staff and outside experts whose job it is to provide information and at times recommendations. However <u>YOUR</u> job is to represent us the citizens, not the staff or experts.

The best way to remember who you are representing is to be hearing from us on any issue that is of interest or concern. And please remember that there is almost always more than one good way to solve a problem or address a need. And the citizens' views and values are important components of a good decision. Citizens will be better informed, more engaged and more content, even if their view does not in the end prevail, if they are able to participate in the process of democratic governance.

Time constraints are important to prevent runway meetings, and personal attacks are unacceptable. At the same time, the vigorous and passionate debate of ideas should be encouraged. Yes, citizen input makes meetings longer. However, the council meetings are the two times a month citizens are able to discuss community issues publicly with one another and their representatives. This is not the place to cut corners because it may take longer. You council members get to set the rules regarding citizen input whether at regular council meetings or at work sessions. I ask you to make a decision to open your discussions to the electorate at both kinds of meetings.

The other issue I wish to comment on is regarding Short Street. While the effort to create a gathering place in the downtown is good, this experiment has been awkward and in my view unsuccessful. I encourage the council to turn its eyes to (Little Park) or officially, Beatty Hughes Park. (A few years ago, there was a proposal to turn this park into a parking lot.) This bucolic little park could be easily transformed into a beautiful gathering space. It is literally less than a minute from Main Street. And as global warming heats up the planet and makes our summer pavement even hotter, we can return Short Street to its true nature of being a street.

Judith Hempfling

Yellow Springs

The James A. McKee Association

Presents

A Community Conversation
SHORT STREET–
VOICES from the VILLAGE

January 21, 2026 6 to 8pm

John Bryan Center
Gymnasium

jamckeeassoc@gmail.com